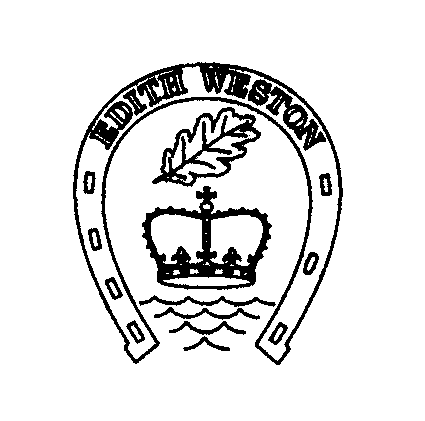
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**Edith Weston Parish Council**

**Parish Councillor Person Specification**

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| --- | --- | --- |
| **COMPETENCY** | **ESSENTIAL** | **DESIRABLE** |
| **Relevant knowledge, Education, Professional Qualifications & Training** | Sound knowledge and understanding of local affairs and the local community |  |
| **Experience, Skills, Knowledge and Ability** | * Solid interest in local matters * Ability and willingness to represent the Council and their community * Good interpersonal skills * Ability to communicate clearly both orally and in writing * Ability and willingness to work closely with other members and to maintain good working relationships with all members and staff * Good reading and analytic skills * Ability and willingness to work with the council’s partners (for example voluntary groups, other parish councils, principal authority, charities) * Ability and willingness to undertake relevant training * Ability to work under pressure | * Knowledge of HR, procurement, contract management, financial control or risk management and compliance, public relations * Experience of working in another public body or not for profit organisation * Experience of working with voluntary and or local community/ interest groups * Basic knowledge of legal issues relating to town and parish councils or local authorities * Experience of delivering presentation * Experience of working with the media * Experience in financial control/budgeting * Experience of staff management |
| **Other requirements** | * Ability and willingness to attend meetings of the council (or the meetings of other local authorities and local bodies) in the evening and events in the evening and at weekends * Willingness to accept and agree to abide by Council Code of Conduct * Flexible * Enthusiastic | |